



Position Title: Assistant Principal for Student Supports

Description:

This is an 190 day administrative position working at the North Cook Young Adult Academy, the Regional Safe School & Alternative Learning Opportunities (ALOP) program at the North Cook Intermediate Service Center. The Assistant Principal for Student Supports works directly with students in a North Cook School District and reports to the Principal & Director of Student Services primarily in a school environment.

Job Summary:

- Supervise and support 5 teachers, 2 social workers and 2 paraprofessionals in meeting the needs of approximately 25-40 6th to 12th grade students attending the RSSP/On-site ALOP for 6 months to two years time
- Facilitate transitions for students and their families between their home school and the serving school
- Provide leadership in the areas of student engagement, behavior management and operational support to ensure the smooth operation of the school and create and modify behavior and operational systems as needed to best center the needs of students at all times
- Support staff in professional learning and growth opportunities
- Implement restorative practices and specifically have experience in restorative conversations that lead to student behavior change
- Lead by example and through empathy, compassion and kindness

Preferred Skills:

- Strong commitment to serving struggling and historically underserved students in middle and high school
- History of positive relationship building with students, staff and families
- Exceptional management skills including compassion, organization, empathy and open mindedness
- Exceptional communication skills and ability to follow through
- Possess strong problem-solving and organizational skills; willingness to persist with students
- Advocacy skills, including the ability to negotiate, compromise, and confront conflict professionally
- Ability to multi-task and prioritize while letting the needs of students drive decision-making
- Experience with restorative practices in a school setting
- Ability to cooperate and communicate effectively with students, families, and school personnel

Qualifications:

Candidates should have a master's degree with principal or administrative licensure and experience supporting historically underrepresented youth, preferably in an administrative or supervisory role. The Assistant Principal of Student Supports will be primarily in charge of student engagement & behavior and should provide students with a positive pattern of engagement at school, fuel motivation, and foster development of the life skills needed for graduation and post high school learning and careers. Candidates should also have experience leading & evaluating teachers. Spanish Speakers are highly preferred.

Salary, Benefits and Working Conditions:

The Assistant Principal of Student Supports will earn a base salary of approximately \$80,000-\$90,000 depending on experience, skillset and level of education. This position includes the following benefits:

- Individual Health insurance, PPO or HMO, Blue Cross Blue Shield (employee paid family insurance option)
 - Vision
 - Dental, MetLife
- Life insurance, MetLife – 1x annual salary and \$50,000

Retirement benefits for this position are facilitated through the Teacher Retirement System of Illinois (TRS). As an 190 day employee, you will receive 10 sick days, and 2 personal days per year. The school also maintains a calendar observing most Federal and State Holidays that is available on our website.

The NCISC takes great pride in its reputation for professional educational service and support to the educational professionals, students and their families in our region and beyond. The North Cook Intermediate Service Center is an equal opportunity employer.

Application Procedure:

Individuals interested in applying for this position must complete the online application (<https://www.ncisc.org/employment>) in its entirety, including a cover letter, resume, and a list of at least three professional references.

For questions regarding the position, please contact Mr. Jeremy Paul, jpaul@ncisc.org or Dr. Allison Slade, aslade@ncisc.org.